TEBAY PARISH COUNCIL

*Chair – Mr. Adrian Todd, Honeypot House, Gaisgill*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

*Tel: 015396 24900*

*Email:* [*clerk@tebaypc.org.uk*](mailto:clerk@tebaypc.org.uk)

**NOTICE OF A MEETING TO BE HELD ON WEDNESDAY 28th MAY 2025 AT THE METHODIST HALL, TEBAY AT 7.30PM**

**A G E N D A**

*Prior to the commencement of the meeting there will be a presentation by National Highways on the Clifton Bridge Replacement Project*

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest they may have in any item on the Agenda.

**3. Minutes of a Meeting held on 30th April 2025**

3.1 To approve the Minutes of the above meeting.

3.2 Matters arising from the Minutes

**4. Report of the Chair on Parish Business over 2024/25**

**5. Election of Chairperson for 2025/26**

**6. Election of a Vice-Chair for 2025/26**

**7. Annual Internal Audit, Governance Statement and Accounting Statement**

7.1 To sign the Certificate of Exemption from external audit

7.2 To sign the Governance Statement and Accounting Statement

7.3 To consider the Internal Audit for the year

**8. Outstanding Business**

8.1 To receive reports on the condition of the defibrillators

8.2 To consider the 20mph consultation exercise

**9. Correspondence**

9.1 A consultation exercise is currently taking place on waste and recycling options. The consultation is open for 8 weeks from 14th May and the outcome will shape waste collections for the future.

9.2 Planning. The Lake District National Park Authority is holding free planning training sessions over 2 days, online via Teams, on 11th June and 27th August. The training will cover the whole planning process including local plans, applications, etc. Please let the clerk know if you would like to attend.

**10. Finance**

To approve the following accounts for payment:

M. Longworth – salary for May 232.00

HMRC – PAYE for May 58.00

Cumbria Payroll Services 18.90

AJ Gallagher Insurance Brokers – premium for 2056/26 1704.17

Community Heartbeat Trust – yearly support fee 480.00

M. Renwick Smith – ex gratia payment for internal audit

**11. Reports from Westmorland and Furness Council**

**12. Public Participation**

**13. Date and Time of Next Meeting**

The next meeting will be held on Wednesday 25th June 2025 at Tebay Methodist Hall at 7.30pm

M. Longworth (clerk)