TEBAY PARISH COUNCIL

*Chair – Mr Adrian Todd, Honeypot House, Gaisgill*

*Clerk – Mrs Margaret Longworth, Yew Tree Farm, Greenholme*

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**NOTICE OF A MEETING TO BE HELD ON WEDNESDAY 27th NOVEMBER 2024 AT THE METHODIST HALL, TEBAY AT 7.30pm**

**A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest they may have in any item on the Agenda.

**3. Minutes of the Meeting of 30th October 2024**

3.1 To approve the Minutes of the above meeting

3.2 Matters arising from the Minutes of that meeting

**4. Outstanding Business**

4.1 To receive reports on the condition of the defibrillators.

4.2 The Chair and the Clerk will report on the situation with regard to the damaged structure at the North Terrace play area.

4.3 A hedge at Roundthwaite will need to be cut back

**5. Highways and Drains**

5.1 The clerk has reported the defective drains on the road at 1 South Terrace and at Galloper Cottage to Westmorland and Furness highways.

5.2 Pot holes on the road from Roundthwaite to the iron bridge have been reported to W & F Highways

**6. Correspondence**

6.1 A survey has been circulated about waste collections/recycling from W & F Council. The closing date for responses is 20th December.

6.2 The National Association of Local Councils has asked for views on the possible holding of “remote” (eg. via Zoom) meetings in the future. It could be a useful alternative in bad weather. Councillor’s views are sought on the proposal.

6.3 Notification has been received of the November 106 bus meeting and the Chair will report further.

**7. Finance**

7.1 The draft budget for 2025 – 2026 has been circulated for information and the precept for the year needs to be set.

7.2 The banking mandate has to be changed to delete Stephen Hodgson and Peter Wickwar as cheque signatories.

7.3 A VAT refund of approximately £1400.00 has been claimed

7.4 To approve the following accounts for payment:

M.Longworth – November salary £232.00

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HMRC – PAYE for November 58.00

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Cumbria Payroll Services 34.80

Burns Generators – service of generator 955.80

Playdale – 50% deposit for repair of Wavy Bridge 209.00

Michelle Brunskill – fee for internal audit 112.00

Rocket Sites – website domain and hosting for one year 138.00

**8. Public Participation**

**9. Reports from Westmorland and Furness Council**

**10. Date and Time of Next Meeting**

There will be no meeting in December. The next meeting will be held on Wednesday January 2025 at 7.30pm at the Methodist Hall, Tebay

M. Longworth (clerk)