TEBAY PARISH COUNCIL

*Chair – Mr Adrian Todd, Honeypot House, Gaisgill*

*Clerk – Mrs Margaret Longworth, Yew Tree Farm, Greenholme*

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**NOTICE OF THE ANNUAL GENERAL MEETING TO BE HELD ON WEDNESDAY 5th JUNE 2024 AT THE METHODIST HALL, TEBAY AT 7.30pm**

**A G E N D A** (revised)

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest they may have in any item on the Agenda.

**3. Minutes of the Meeting of 24th April 2024**

3.1 To approve the Minutes of the above meeting

3.2 Matters arising from the Minutes of that meeting

**4. Chairman’s Report for 2023/24**

**5. Election of Chair Person and Vice Chairperson for 2024/25**

**6. Financial Report for 2023/24**

6.1 To approve the Governance Statement for the year

6.2 To approve the Accounting Statement for the year

6.3 To note the Internal Audit Report for the year and to approve the Certification of Exemption (exempting the parish council from an external audit due to the turnover being less than £25,000 for the period)

**7. Outstanding Business**

7.1 To receive reports on the condition of the defibrillators

7.2 Update on the position with the two play areas

7.3 To progress the work to the stone horse trough

7.4 The clerk will report on the position with regard to the art work on the roundabout

**8. Highways**

8.1 Gullies and drains

8.2 Pedestrian crossing at the school

**9. Planning**

Planning application E/15/21 (Yorkshire Dales National Park Authority) for steel framed agricultural building to cover over existing muck midden at Gaisgill Row Farm, Tebay

**10. Correspondence and Meetings**

10.1 The Chair will report on a recent meeting with Westmorland Services. A large-scale expansion of both the northbound and southbound Services is being planned for the future. This may involve the creation of a “solar energy farm” on adjacent land as the Services are struggling to provide energy for the EV chargers on site.

10.2 An email has been received from the project manager at the Stainmore Railway Company inviting Tebay to host their exhibition in 2025.

10.3 Emails have been received about the proposed development on land adjacent to The Cross Keys

**11. Finance**

To approve the following accounts for payment:

M. Longworth – May salary 232.00

HMRC – PAYE for May 58.00

Cumbria Payroll Services 17.40

Arthur J. Gallagher Insurance Brokers Limited – premium for the year 1672.04

Community Heartbeat Trust 480.00

Welmedical – battery for defibrillator 192.00

**12. Public Participation**

**13. Reports from Westmorland and Furness Council**

**14. Date and Time of Next Meeting**

The next meeting will be held on Wednesday 26th June 2024 at 7.30pm at the Methodist Hall, Tebay

M. Longworth (clerk)