**TEBAY PARISH COUNCIL**

*Chair – Adrian Todd, Honeypot House, Gaisgill*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

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**MINUTES OF A MEETING HELD ON WEDNESDAY 31st JANUARY 2024 AT THE METHODIST HALL, TEBAY AT 6.30pm**

*Prior to the commencement of the meeting there was a presentation by Westmorland and Furness Councillor Peter Thornton on highways matters. He explained the extent of the network covered by W & F Council and how the work to the highways was financed. He particularly mentioned highway maintenance and potholes and explained how to report a problem with a highway via the W & F website. He advised councillors to report all defects, including blocked gullies and to refer to him if no action was taken to remedy defects.*

Present: Cllrs A. Todd (chair); B. Kipling; P. Wickwar; A. Meadowcroft; J. Hoggarth; S. Ainsworth Hammond; J. Nugent

2 members of the public, Westmorland & Furness Councillor Phil Dew and the clerk.

**1. Apologies for Absence**

Apologies for absence were received from W & F Councillor John Murray

**2. Declarations of Interest**

There were no declarations of interest in any item on the Agenda.

**3. Minutes of the Meeting of 29th November 2023**

The Minutes were signed as a true record of the above meeting.

Matters arising from the Minutes. Cllr P. Dew mentioned that he was taking forward the proposal that there should be a pedestrian crossing at the school and also a traffic count would be undertaken at Highfield. W & F Highways are aware of the problems at Church Street.

**4. Art Work on the Roundabout**

An update on the position with regard to the installation of the sculpture had been received from the Westmorland Dales Landscape Project and was read out to the meeting. It was noted that the project was not proceeding as the artist was unable to find time to make the sculpture. It was agreed that the Chair would meet with David Evans of the Westmorland and Dales Landscape Project to see if the Parish Council could take this forward and what funding might be available.

**5. Outstanding Business**

5.1 The defibrillators were reported to be in a good condition except that the one at the Barnaby Rudge was partly obscured by a sign. This would be looked into.

5.2 Cllr. Todd reported that the re-surfacing of the Mount Pleasant Play Area would be looked at prior to the February meeting

5.3 Cllr A. Meadowcroft undertook to chase up the work to the stone horse trough.

5.4 It was agreed to ask the Play Inspection Company to carry out the annual survey of the play equipment at the three sites.

5.5 Litter bins. It was agreed that the children from the school would identify some suitable sites for new litter bins, to be sourced from W & F Council.

5.6 Hedge work at Roundthwaite. This had been done and an invoice received in the sum of £1411.20. Cllr J. Nugent asked for some chippings to be placed around newly-planted trees in the village to protect them. She also asked if a holly tree could be removed, as it appeared to be dead.

**6. Planning**

Westmorland and Furness Council application 23/0791. Erection of 2.5 storey dwelling and garage with associated access alterations, new garden and hardstanding at Low Lane, Tebay.

No objection

**7. Finance**

The following accounts were approved for payment:

M. Longworth – January salary 232.00

HMPG – PAYE for January 58.00

Cumbria Payroll Services for January 17.40

Data Protection Registration fee for 2024 40.00

Relphs – timber and materials for Mount Pleasant playground fence 130.92

Northern Arb. Ltd. – making the play area fencing at Mt. Pleasant 3390.00

M. Longworth – stationery, stamps and printer ink 51.24

**8. Tebay Sports and Social Club**

Cllr. Phil Dew reported that the grant application to W & F Council for funds to repair the roof had to be made as a matter or urgency to meet the deadline for applications set by W & F. The clerk confirmed that she was meeting with members of the Social Club and she would assist with the application and ensure that this was presented on time.

**9. Public Participation**

It was noted that road signs needed washing and this would be reported to W & F Highways. Damage had been caused to the fencing at the recycling centre and the Chair would look at that. It was agreed that the Parish Council was not responsible for the provision of sand bags in the event of flooding and that W & F Council should be contacted for these. The Cinder Path had been badly damaged due to flooding and the damage had been reported to W & F Council by the clerk.

It was agreed that outstanding highways issues should be an Agenda item for each meeting.

**10.. Reports from Westmorland and Furness Council**

Cllr Phil Dew reported that a fund had been set aside for sustainable transport. He also mentioned that Highways England had a Designated Funds plan and the clerk would look into this and see if it could be relevant to Tebay.

**11. Date and Time of Next Meeting**

The next meeting will take place on Wednesday 28th February 2024 at The Methodist Hall, Tebay at 7.30pm

M. Longworth (clerk)

Signed as a true record ………………………………… Dated ……………………