TEBAY PARISH COUNCIL

*Chair – Mr. Adrian Todd – Honeypot House, Gaisgill*

*Clerk – Mrs. Margaret Longworth – Yew Tree Farm, Greenholme*

*Phone 015396 24900*

*Email –* [*bjarmi21@gmail.com*](mailto:bjarmi21@gmail.com)

**NOTICE OF A MEETING TO BE HELD ON WEDNESDAY, 27th September 2023 AT THE METHODIST HALL, TEBAY AT 6.30pm**

***Please note the start time of the meeting***

**A G E N D A**

*Prior to the commencement of the meeting (at 6.30pm) there will be a presentation on the work to be carried out to the eight structures on the M6 and the impact the work will have on the M6 and the access to the motorway*

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest they may have in any item on the Agenda.

**3. Minutes of the Meeting of 26th July 2023**

3.1 To approve the Minutes of the above Meeting

3.2 Matters arising from the Minutes

**4. Art Work on the Roundabout**

Planning permission has now been granted and a draft Memorandum of Agreement has been received from W & F Highways, and this has been circulated for comment. If approved, this has to be signed by the Parish Council Chair and Vice-chair. A quote has been received to insure the structure for an additional £100.

**5. Outstanding Business**

5.1 To receive reports on the condition of the defibrillators and play equipment.

5.2 To see whether progress can be made with the project to renew the fencing around the play areas.

5.3 To establish a system for the inspection of street lights.

5.4 To progress the work to the stone horse trough

**6. Grass Cutting/Strimming and Associated Works for 2024**

The contract for this work will need to be tendered and comments are invited on any measures that can be taken to reduce this expenditure (eg. adopting “No Mow May”).

**7. Correspondence**

7.1 An email has been received about the missing street sign at Chapel Terrace, and this will be replaced by W & F Council in due course.

7.2 A complaint has been made about a defective street light at 16 Galloper Park.

7.3 A further complaint has been received about the tree at Vicarage Terrace

7.4 To report on the dropped curb at the entrance to the highways depot next to the services (highways reference E1/60580)

**8. Finance**

The cash book will be circulated for information. The balance at the bank includes the grant money for the play area fencing (£2000) and the legacy for the upkeep of the football pitch (£3000).

8.1 To retrospectively approve the following accounts paid in August when there was no meeting of the Parish Council:

M. Longworth – August salary 232.00

HMPG – PAYE for August 58.00

Advanced Arb – grass cutting/strimming 1176.00

G. Murphy – grass cutting 60.00

Cumbria Payroll Services 17.40

8.2 To approve the following accounts for payment:

M. Longworth – salary for September 232.00

HMPG – PAYE for September 58.00

Cumbria Payroll Services 17.40

M. Longworth – stationery 25.72

Northern Arb – grass cutting 828.00

**9. Public Participation**

**10. Reports from Westmorland and Furness Council**

**11. Date and Time of Next Meeting**

The next meeting will take place on Wednesday 25th October 2023 at The Methodist Hall, Tebay at 7.30pm.

M. Longworth (clerk)