**TEBAY PARISH COUNCIL**

*Chair – Adrian Todd, Honeypot House, Gaisgill*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

*Phone 015396 24900*

*Email –* *clerk@tebaypc.org.uk*

**MINUTES OF A MEETING HELD ON WEDNESDAY 24th MAY 2023 AT THE METHODIST HALL, TEBAY AT 7.30pm**

Present: Cllrs A. Todd (chair); A. Meadowcroft; B. Kipling; P, Wickwar, S. Ainsworth Hammond; S. Hodgson; J. Hoggarth

The Clerk

*Prior to the commencement of the meeting, Mr. David Evans of the Westmorland Dales Landscape Partnership, updated the meeting on the progress of the proposed art work on the roundabout. A meeting had taken place with the Highways Authority and the project approved in principle, subject to planning consent. A design was being prepared and it was noted that the Parish Council’s insurers would have to approve the structure which would, in due course, be transferred to the Council.*

**1. Apologies for Absence**

Apologies were received from Cllr. Phil Dew

**2. Declarations of Interest**

There were no declarations of interest in any item on the Agenda.

**3. Minutes of the Meeting of 26th April 2023**

 The Minutes were signed as a true record of the above meeting.

**4. Chairman’s Report for 2022/23**

Cllr. A. Todd thanked all the councillors for their attendance at meetings during the year and for their support for various successful projects that had taken place during the period. He also thanked the Westmorland Dales Landscape Partnership for their support for the two footpath projects that had been completed, one at the recreation ground and the major path along the A685.

The Parish Council had supported the Jubilee and Coronation events that had taken place and also tree planting at various locations. The play areas had been cared for by Cllr. Hodgson and new equipment had been sourced to replace a vandalised item. The grass had been well maintained and the village kept tidy and free from litter.

**5. Election of Chair and Vice-Chair for 2023/24**

It was proposed by S. Hodgson and seconded by J. Hoggarth that Adrian Todd be elected Chairperson for the year. It was proposed by Cllr Todd and seconded by Cllr Meadowcroft that Peter Wickwar be elected Vice-Chairperson. Both were elected unanimously.

**6. Co-option of Councillor to the Parish Council**

It was agreed unanimously that Julie Hoggarth be co-opted to the Parish Council and she was welcomed to the Council by the Chair.

**7. Financial Report for 2022/23**

7.1 The Governance Statement for the year was approved and signed by the Chair

7.2 The Accounting Statement for the year was approved and signed by the Chair.

7.3 The Internal Audit had been completed and it was noted that an external audit would also be required as the turnover of the Council had exceeded £25,000 for the period.

**8. Planning**

Yorkshire Dales National Park Authority application E/15/4A

Full planning permission for barn conversion to two storey domestic extension linked to the main house; demolition of existing agricultural building attached to the barn conversion and erection of detached general purpose agricultural portal steel building on existing site footprint at Edge Farm, Tebay.

No objection.

**9. Outstanding Business**

9.1 Defibrillators and Play Equipment

It was reported that the defibrillators were all in good order.

The surface at the Mount Pleasant play area had been vandalised and this had been reported to the police. A quote for the repairs was awaited.

9.2 Fencing at the Play Areas

Cllr. Todd was to progress this issue

9.3 Footway Lights

Cllr S. Hodgson would inspect the lights on a monthly basis

9.4 Tree work.

Cllr Hodgson reported on the trees that had suffered ash die-back disease and that quotes had been obtained for removal of the dead trees.

**10. Parish Plan**

The Parish Plan for the year was approved with the addition of the upkeep and maintenance of the generator at the Social Club.

**11. Finance**

It was noted that the Parish Council had received a legacy of £3000 from the estate of the late Reg Capstick. This was to be used for the upkeep of the recreation ground.

The following accounts were approved for payment:

M. Longworth – salary for May 176.00

HMRC – PAYE for May 44.00

Cumbria Payroll Services 14.40

Advanced Arb – grass cutting 1440.00

J. Nugent – purchase of trees 324.94

Insurance premium 1608.48

**12. Public Participation**

It was suggested that an information board could be erected to show visitors the extent of the public footpaths in the village and this was agreed.

It was noted that the church was responsible for grass cutting in the churchyard.

A garden designer had been contacted to advise about the creation of the garden at the bottom of the recreation ground footpath.

The poor condition of the road leading to the Sidings Industrial Estate was noted and Cllr Wickwar had been in touch with Network Rail about this on several occasions.

**13. Date and Time of Next Meeting**

The next meeting would be held on Wednesday 28th June 2023 at The Methodist Hall, Tebay at 7.30pm

M. Longworth (clerk)

Signed as a true record Dated ……………………………………..

………………………………….