*Chair - Mr. Adrian Todd, Honeypot House, Gaisgill*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

*Email –* *clerk@tebaypc.org.uk**. Phone 015396 24900*

**NOTICE OF A MEETING TO BE HELD ON WEDNESDAY 29th MARCH 2023 AT THE METHODIST HALL, TEBAY AT 7.30pm**

**A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest they may have in any item on the Agenda.

**3. Minutes of the Meeting of 22nd February 2023**

3.1 To approve the Minutes of the above meeting.

3.2 Matters arising out of the Minutes of the above meeting.

**4. Outstanding Business**

5.1 To receive an update on the progress of the commissioning of an art work for the roundabout.

5.2 To receive reports on the condition of the play areas.

5.3 To receive reports on the defibrillators.

5.4 Lonsdale Estates have agreed that two new benches can be placed on the route of the new footpath and have asked to approve the design of same. The clerk will circulate some information for consideration.

5.5 Highways. The problem with surface water drainage at Church Street has been reported to County Highways, as has the condition of Low Lane, which is substantially out of repair.

**5. Planning**

To consider Eden District Council application 23/0142. Retrospective approval for timber building at 5 Church Street.

**6. Finance**

To approve the following accounts for payment:

M. Longworth – salary for March 2023 176.00

HMPG – PAYE for March 2023 44.00

Cumbria Payroll Services 14.40

Advanced Arb – grass cutting at recreation ground 150.00

The Play Inspection Company 642.00

Lonsdale Estates – recreation ground 16.24

P. Clark – balance due for making notice boards 1900.00

**7. The Link Magazine**

The editors of the magazine have asked local parish councils whether they might think it appropriate to make a donation towards the cost of printing The Link. Each edition costs approximately £700 to print.

**8. Elections**

Councillors are reminded to return their nomination papers to EDC by 4pm on 4th April. Papers must be delivered by hand. An appointment can be made with the elections team at EDC to go through the paperwork (01768 212253 or email elections@eden.gov.uk)

**9. Asset Register, Risk Assessment and Insurance**

The Clerk will circulate the Asset Register, Risk Assessment and Insurance Schedule for consideration/updating. These documents have to be reviewed annually.

With regard to the Risk Assessment, the play equipment has been down-graded to low risk (from medium) as this equipment is now inspected annually, and the lights have been re-graded from low to medium as it is unclear whether these lights are regularly inspected.

**10. Public Participation**

**11. Reports of District and County Councillors**

**12. Date and Time of Next Meeting** The next meeting will be on Wed. 26th April 2023 at Methodist Hall, Tebay at 7.30pm

M. Longworth (clerk)Hall,H

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