*Chair - Mr. Adrian Todd, Honeypot House, Gaisgill*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

*Email –* [*clerk@tebaypc.org.uk*](mailto:clerk@tebaypc.org.uk)*. Phone 015396 24900*

**NOTICE OF A MEETING TO BE HELD ON WEDNESDAY 14th DECEMBER 2022 AT THE METHODIST HALL, TEBAY AT 7.30pm**

**A G E N D A**

*Prior to the meeting David Evans and Nicola Estill from the Westmorland Dales Landscape Partnership will report on the outcome of the consultation exercise relating to the proposed art work for the roundabout and explain how the project will be carried forward.*

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest they may have in any item on the Agenda.

**3. Minutes of the Meeting of 19th October 2022**

To approve the Minutes of the above meeting.

**4. Outstanding Business**

4.1 To receive reports on the condition of the play areas and on the progress of the insurance claim and installation of new equipment.

4.2 To receive reports on the defibrillators.

4.3 The chair will report on the work carried out to the footpath at the recreation ground and the viewing area and also on the work to the footpath along the main road.

**5. Planning**

5.1 Eden District Council application 22/0633 – Cross Keys Inn, Tebay. Outline application for residential development of ten dwellings and a village shop, with approval sought for access and layout.

5.2 Eden District Council application 22/0888. Proposed two storey side extension at Sycamore Cottage, Orton Road, Tebay.

**6. Parish Plans**

The clerk has attended a seminar on Parish Plans. A Parish Plan is a document drawn up by the council and published on the website. It would describe any future projects for the parish and show the likely costs of same. It could also show on-going projects, such as upkeep of play areas and maintenance of grassed areas and invite comments. Councillors are asked to consider whether they would like the clerk to draft a plan for their approval.

**7. Finance**

The clerk will circulate the cash book for October and November for consideration.

To approve the following accounts for payment:

M. Longworth – salary for November and December 2022 352.00

HMPG – PAYE for November and December 2022 88.00

Cumbria Payroll Services 28.80

Advanced Arb Ltd – pressure washing play equipment, replacing seats on

Tebay swings and fitting bolts and brushes 536.23

Advanced Arb Ltd – pressure washing bus shelter and defibrillators 250.00

M. Longworth – postage stamps 10.88

Rocket Sites – website hosting and domain 138.00

Northern Arb Ltd – tree clearance at recreation ground footpath (ex VAT) 550.00

Northern Arb Ltd – clearance trees and hedge clearance (ex VAT) 550.00

Northern Arb Ltd – Clearance of footpath adjacent to the Old Post Office (ex

VAT) 300.00

TW Relph and Sons – materials for recreation ground footpath (inc VAT) 1558.32

**8. Correspondence**

A letter has been received about Tebay’s Warm Welcome Space. This is a free event taking place on the first Sunday of each month at the Methodist Chapel between 12.30 and 16.30. A free hot meal is provided and there are various activities for all ages. The Parish Council has been asked to make a donation towards the costs of running the event.

**9. Public Participation**

**10. Reports of District and County Councillors**

**11. Date and Time of Next Meeting** The next meeting will be on Wed. 25th January 2023 at Methodist Hall, Tebay at 7.30pm

Hall,H

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M. Longworth (clerk)