TEBAY PARISH COUNCIL

*Chair – Mr. Adrian Todd, Honeypot House, Gaisgill*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

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**MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 25th MAY 2022 AT THE METHODIST HALL, TEBAY AT 7.30pm**

Present: Cllrs A. Todd (chair); K. Kelly; A. Meadowcroft; D. Morland; J. Nugent; G. Murphy

 County Councillor P. Dew

 Nicola Estill of the Westmorland Dales Landscape Partnership

 3 members of the public and the clerk

**1. Apologies for Absence**

Apologies were received from Cllr S Hodgson

**2. Declarations of Interest**

There were no declarations of interest in any item on the Agenda.

**3. Minutes of the Meeting of 27th April 2022**

The Minutes were signed as a true record of the above meeting

**4. Chairman’s Report for 2021/22**

The chair reported on the work of the past year and thanked the councillors for their work. He especially thanked Cllr. K. Kelly for his work and support over many years. Cllr. Kelly is to move out of the parish in the summer.

**5. Election of Chairperson and Vice - Chairperson for 2022/23**

It was proposed by Cllr. G. Murphy and seconded by Cllr. D. Morland that Adrian Todd be elected Chairperson for the year 2022/23. This was agreed unanimously.

It was proposed by Cllr. A Todd and seconded by Cllr. A. Meadowcroft that Cllr. J. Nugent be elected Vice-Chairperson for the year 2022/23. This was agreed unanimously.

**6. Co-option of Additional Councillor**

Cllr. A. Todd proposed that Peter Wickwar be co-opted onto the Parish Council and this was seconded by Cllr. J. Nugent. This was agreed unanimously and Mr. Wickwar accepted the post.

**7. Financial Report for 2021/22**

The internal audit had been completed satisfactorily. The Governance Statement was approved and signed by the Chair. The Accounting Statement was also approved and signed. The Certificate of Exemption from external audit was noted and signed by the chair.

**8. Outstanding Business**

8.1 Play Areas.

It was agreed to consider any upgrading of the play areas at a future meeting, following a report from Cllr. S. Hodgson.

8.2 Proposed Art Work on the Roundabout.

The Chair thanked County Councillor Phil Dew for arranging a meeting with County Highways and Nicola Estill and David Evans of the Westmorland Dales Landscape Partnership at the roundabout on 24th May. The meeting had been most constructive and County Highways were supportive of the project and set out their requirements. Eden District Council planning department had also emailed a response and had no objection to the project in principle. Nicola Estill would, therefore, begin a consultation exercise to find out what design would be most popular with the residents of Tebay. The clerk would check with the council’s insurers that public liability cover would be in place.

8.3 Defibrillators

These were reported to be in good order.

8.4 Grant Application for New Path

The clerk had submitted a grant application to the Westmorland Dales Landscape Partnership to cover part of the cost of making a new path along the eastern edge of the recreation ground. A decision would be made about this in July.

**9. Finance**

The following accounts were approved for payment:

M. Longworth – salary for May 2022 £176.00

HMPG – PAYE for May 2022 44.00

Cumbria Payroll Services 14.40

Gallagher Ltd – insurance premium for the year 1183.27

North West Arb. Ltd. - strimming 384.00

Advanced Arb Ltd. – grass cutting and maintenance 930.00

Hardy’s Bouncefest Ltd – bouncy castle for Jubilee celebrations 455.00

The Heartbeat Trust – maintenance of defibrillators 480.00

M. Longworth – printer ink, stamps and stationery 54.18

It was agreed to contract with the insurers for a three year period at the current price.

**10. Public Participation**

The Chair reported that a new officer had been put in place by Eden District Council to deal with the planning issues on land next to The Laurels – Pam Joyce. The clerk agreed to forward to her all the correspondence the Parish Council had sent to EDC in the past as she claimed not to have copies of it.

Cllr. G. Murphy agreed to check whether the repairs to the cinder path had been done. Cllr. A. Todd had walked the route of Lover’s Lane and outlined works that could be carried out to it.

Cllr. J. Nugent reported on the work of the Jubilee working party and the construction of a beacon. No firework display would be organised due to safety concerns.

Concern was expressed about sheep on the highway and Cllr. Todd would try to find out who owned them.

The clerk was instructed to lodge a complaint on the Highways Hotline about the absence of a road sweeper in the village.

It was agreed that repairs should be put in hand to the Jubilee water trough.

**11. Report of District and County Councillors**

County Councillor Phil Dew reported on the arrangements for the Appleby Horse Fair. He also reported on the first meeting of the new Westmorland and Furness Council and the progress of local government reorganisation.

Phil Dew also thanked Cllr. A Todd for his hard work for the parish council over many years. His unselfish dedication to local issues was appreciated by residents and a fine example to young people.

**12. Date and Time of Next Meeting**

The next meeting will be held on Wednesday 29th June 2022 at The Methodist Hall, Tebay at 7.30pm

M. Longworth (clerk)

Signed as a true record ……………………………………..

Dated …………………………………….