TEBAY PARISH COUNCIL

*Chair -m Mr. Adrian Todd, Honeypot House, Gaisgill*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

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**NOTICE OF THE ANNUAL GENERAL MEETING OF TEBAY PARISH COUNCIL TO BE HELD ON WEDNESDAY 25th MAY AT THE METHODIST HALL, TEBAY AT 7.30pm**

**A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest they may have in any item on the Agenda

**3. Minutes of the Meeting of 27th April 2022**

To approve the Minutes of the above Meeting

**4. Chairman’s Report for 2021/22**

To receive the Chairman’s report on the business of the Parish Council for 2021/22

**5. Election of Chairperson and Vice-Chairperson for 2022/23**

**6. To consider co-option of a further Councillor to the Parish Council**

The Chairperson will report on a current vacancy and the possible co-option of a person to fill the vacancy

**7. Financial Report for 2021/22**

To approve the Governance Statement for the year

To approve the Accounting Statement for the year

To note the internal audit report for the year

To resolve to sign the Certificate of Exemption for the year. As the annual turnover of the parish council is less than £25,000, an external audit is not required if the Certificate of Exemption is signed.

**8. Outstanding Business**

8.1 To consider the up-grading of the play areas

8.2 To consider the proposed art work on the roundabout and note the progress so far of this project

8.3 To receive reports on the condition of the defibrillators

8.4 The clerk will report on the progress of the Love Your Landscape Grant application for the making of a new path at the recreation ground.

**9. Finance**

To approve the following accounts for payment:

M. Longworth – salary for May 2022 £176.00

HMPG – PAYE for May 2022 44.00

Cumbria Payroll Services 14.40

Insurance premium 1183.27

Advanced Arb – grass cutting 384.00

Hardy’s Bouncefest Ltd 455.00

A decision has to be made whether to continue with the current insurers for a three year period at the above price.

**10. Public Participation**

**11. Reports of District and County Councillors**

**12. Date and Time of Next Meeting**

The next meeting will be held on Wednesday 29th June 2022 at The Methodist Hall, Tebay at 7.30pm

M. Longworth (clerk)