TEBAY PARISH COUNCIL

*Chair – Mr. A. Todd, Honeypot House, Gaisgill*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

*Email –* [*clerk@tebaypc.org.uk*](mailto:clerk@tebaypc.org.uk)

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**NOTICE OF A MEETING TO BE HELD ON WEDNESDAY 3rd MARCH 2021 AT 7.30pm VIA THE INTERNET ZOOM APPLICATION**

If you would like to join the meeting, please contact the clerk who will send you a link.

**A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest they may have in any item on the Agenda.

**3. Minutes of the Meeting of 25th November 2020**

To approve the Minutes of the above meeting

**4. Outstanding Business**

4.1 Street Lighting

To consider the current position

4.2 Play Areas

To consider the outcome of inspections of the equipment and whether any remedial work is required. Also to consider insuring the equipment at the additional premium of £381 a year for accidental damage.

4.3 Grass cutting

To consider which areas require cutting in the forthcoming year

4.4 Recreation Ground

To consider the defective drains on the recreation ground

4.5 Speedwatch.

To consider the siting of the speed indicator device

**5. Finance**

The clerk will circulate the cash book for consideration prior to the meeting. A VAT refund of approximately £6000 is due.

Notice of a rent review has been received from Lonsdale Estates relating to the recreation ground.

To approve the following accounts for payment:

M. Longworth – salary for February 2021 £140.00

HMPG – PAYE for February 2021 35.00

Cumbria Payroll Services 14.40

Information Commissioner – data protection registration 40.00

To approve the following accounts retrospectively:

M. Longworth – salary for December 2020 and January 2021 280.00

HMPG – PAYE for December 2020 and January 2021 70.00

Cumbria Payroll Services for December 2020 and January 2021 28.80

Eden District Council – maintenance of footway lights 1501.92

PKF Littlejohn – external audit fee 240.00

**6. Asset Register and Risk Assessment**

To consider the Asset Register and Risk Assessment for 2021 (circulated separately)

**7. Reports of District and County Councillors**

**8. Public Participation**

**9. Date and Time of Next Meeting**

The next meeting will be held on Wednesday, 31st March 2021 at 7.30pm via the Zoom internet application.

M. Longworth (clerk)