TEBAY PARISH COUNCIL

*Chair – Mr. A. Todd, Honeypot House, Gaisgill*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

*Email –* [*clerk@tebaypc.org.uk*](mailto:clerk@tebaypc.org.uk)

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**NOTICE OF A MEETING TO BE HELD ON WEDNESDAY 24th JUNE 2020 at 7.30pm**

**Due to the Government restrictions on meetings, this meeting will take place over the internet via “Zoom”. If you would like an invitation to join the meeting, please email or phone the clerk (**[**clerk@tebaypc.org.uk**](mailto:clerk@tebaypc.org.uk) **015396 24900)**

**A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest**

Councillors must declare any pecuniary or non-pecuniary interest they may have in any item on this Agenda.

**3. Minutes of the Meeting of 26th February 2020**

To approve the Minutes of the above Meeting

**4. Planning**

4.1 Eden District Council application 20/0325. Part retrospective application for creation of an access onto the A685 and creation of an area of hardstanding. Deadline 25.6.20.

4.2 Eden District Council application 20/0348. Retrospective consent for a garage/utility extension at 15 Whinfell Terrace, Tebay. Deadline 3rd July.

**5. Finance**

To give retrospective approval for the payment of the following accounts:

M. Longworth – salary for March, April and May 2020 £420.00

HMPG – PAYE for March, April and May 2020 105.00

Cumbria Payroll Services for March, April and May 43.20

Hire of Hall for 2019/20 202.50

Lonsdale Settled Estates – recreation ground 14.35

J.R. Wharton – lease of playground 100.00

CALC – subscription 194.00

Advanced Arb. Ltd. – grass cutting and strimming 545.00

Came and Company – insurance premium 589.50

Advanced Arb Ltd. – grass cutting 620.00

Community Heartbeat Trust – maintenance of defibrillators 480.00

M. Longworth – stamps and postage 8.68

Advanced Arb Ltd. – grass cutting 550.00

To approve the following accounts for payment:

M. Longworth – salary for June 140.00

HMPG – PAYE for June 35.00

Cumbria Payroll Services 14.40

J. Chaplow & Sons Ltd. -paint and treat tennis court 2160.00

M. Brunskill – internal audit fee 50.00

The clerk will circulate the cash book for information.

**6. Speed Indicator Device**

To consider whether this is an appropriate time to ask the contractors to install the device in the light of the coronavirus restrictions.

**7. 106 Bus**

We have received the usual request for a donation towards the running of the service in the sum of £500. Members approval is sought for this.

**8. Audit and Accounts**

The internal audit has been satisfactorily completed. Because the Parish Council received grant monies of £20,000 (approx.) last year, the turnover is high for that year and an external audit is, therefore, mandatory. As part of this process, the auditors will need to see the Asset Register and Risk Assessment for 2020, and the clerk will circulate these documents separately for consideration.

**9. Public Participation**

**10. Reports of District and County Councillors**

**11. Date and Time of Next Meeting**

The next meeting will take place on Wednesday 29th July 2020 at 7.30pm either at The Methodist Hall, Tebay or remotely via the “Zoom” app. In the latter case, the clerk should be contacted for an invitation to join the meeting.

M. Longworth (clerk)