**TEBAY PARISH COUNCIL**

*Chair – Adrian Todd, Honeypot House, Gaisgill*

*Clerk – M. Longworth, Yew Tree Farm, Greenholme*

*Email –* *clerk@tebaypc.org.uk*

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**ANNUAL GENERAL MEETING**

**NOTICE of the Annual General Meeting of the Parish Council to be held on Wednesday 22nd May 2019 at The Methodist Hall, Tebay at 7.30pm.**

**1. To elect the Chairman for the year 2019/2010**

**2. Apologies for Absence**

**3. Minutes of the Meeting of 24th April 2019**

To approve the Minutes of the above Meeting

**4. To receive the Chairman’s Report for the year 2018/19**

**5. Declarations of Interest and Dispensations**

Councillors must declare any pecuniary and non-pecuniary interest in respect of any item on this Agenda.

**6. Finance**

6.1 To approve and sign the Annual Governance Statement for the year 2019/20

6.2 To approve and sign the Annual Accounting Statement for the year 2019/20

6.3 To approve and sign the Certificate of Exemption to show that the income of the Parish Council for the year was less than £25,000; thus exempting the Council from an external audit. **THIS REQUIRES A FORMAL RESOLUTION OF THE COUNCIL.**

6.4 To approve the following accounts for payment:

M. Longworth – salary for May 2019 £142.00

HMPG – PAYE for May 2019 35.00

Cumbria Payroll Services 14.40

M. Longworth – Land Registry fees paid 18.00

M. Longworth - stationery 6.36

Came & Co – insurance premium 573.79

NB The figure for the insurance premium includes accidental damage to the street lights and will remain the same for three years, if we stay with these insurers.

**7. Progress Reports**

7.1 Parking. The clerk will report on the position to date.

7.2 Tennis Court. Two further applications for grants have been made (Sport England and Cumbria County Council) and the clerk will report on the current position.

**8. Public Participation**

**9. Reports of District and County Councillors**

**10. Date and Time of Next Meeting**

The next meeting will be held on Wednesday 26th June 2019 at The Methodist Hall, Tebay at 7.30pm

M. Longworth (clerk)