

# Tebay Parish Council

Clerk: Mrs Emma Greenshaw, 2 River View, Great Asby, Appleby-in-Westmorland  
Telephone: 01768 353894 Email: [tebay.parish@gmail.com](mailto:tebay.parish@gmail.com)  
Chairman: Adrian Todd, Honeypot House, Gaisgill

20<sup>th</sup> April 2016

Dear Councillor

You are summoned to an Extra-ordinary Meeting of Tebay Parish Council to be held on **Wednesday 27<sup>th</sup> April 2016 in the Methodist Hall, Tebay at 7.30pm.** This meeting is required because the ordinary meeting in March was inquorate.

Yours sincerely



Emma Greenshaw  
Clerk to the Council

## AGENDA

### 1 Apologies

To receive and consider apologies for absence

### 2 Minutes

To authorise the chairman to sign the minutes of the ordinary Parish Council meeting held on 27<sup>th</sup> January 2016 ([Attached](#)) as a true record.

### 3 Declarations of Interest & Dispensations

To receive declarations by members of interests in respect of items on this agenda and to refer to dispensations.

### 4 Public Participation

To receive questions, comments & suggestions from residents on any matter.

### 5 Councillor Vacancy

To consider co-option of Becky Wolstenholme to fill existing vacancy on the Parish Council.

### 6 Planning

6.1 To consider planning applications:

*16/0032 Change of use of land, siting of 4no holiday chalets, access, car parking and associated works; land to the west of Cross Keys, Mount Pleasant; Inn Collection Ltd*

*16/0185 Outline consent for principle of residential development; Land at East View, Mr C Doyle. NB: a summary of comments from the public discussion at the last meeting was submitted by the Parish Council; the Council is now asked to consider its formal decision.*

*16/0177 & 16/0178 (Listed Buildings consent) Demolition of modern extension to barn attached to Roundthwaite Farmhouse and construction of a single-bedroomed residential annex. Conversion of det. barn to holiday letting unit. Roundthwaite Farm, Mr Pickering*

6.2 To note planning decisions:

*Granted: 15/1120 Change of use of part of agricultural field to site cabin for health & safety training; Lunesbridge Field; Lyon Equipment Ltd*

*Granted: 15/1105 Erection of triple garage and conversion of barn to provide additional accommodation and 1no. holiday let; Tebay Ghyll; Mrs S Harper*

*Granted: 16/0069 Proposed upgrade to telecoms base station installation, Low Borrowbridge, Cornerstone Telecommunications Infrastructure*

## 7 Highways

7.1 To update on existing issues:

- a) M6/A685 roundabout sponsored landscaping
- b) Parking at Old School Tea Room junction

7.2 To note streetlights 12 (rear of 4 Highfield) and 37 (A685 raised footpath) were unsafe and have been disconnected; they will be added to EDC's Works Programme

7.3 To note any other highways, streetlighting or flooding issues.

## 8 Issues and Projects

8.1 To update progress on existing issues:

- a) J38 services boundary at bus stop
- b) Sports facilities – tennis court & MUGA meeting
- c) Local Delivery of Services pilot
- d) 'Clean for the Queen' litter pick and consideration of another one

8.2 To consider new issues:

- a) Footpath fence Low Lane to Churchyard
- b) Damage to Tebay sign entering south end of village
- c) Repairs to fence at Old Tebay swings - urgent
- d) Update from YDNPA introduction meeting 12<sup>th</sup> April
- e) Damage to grass verges by trotting
- f) BT poor reinstatement at recreation ground/ recycling centre

## 9 Finance

9.1 To note receipts:

Bank Interest	£1.15
---------------	-------

9.2 To note payments:

Lonsdale Estates (Rec Ground)	£14.35
Clerk's salary	£514.70
HMRC (PAYE)	£128.80
Cumbria Payroll Services	£14.00
Methodist Hall hire	£175.00

9.3 To authorise payments:

Sports & Social Club hire (broadband meeting)	£30.00
---	--------

9.4 To consider quote for cleaning bus shelters & noticeboards for 2016

9.5 To consider request from Rev. Dew for donations towards Knock Activity weekend and Tebay Soccer School 2016.

## 10 Annual Audit

10.1 To approve Internal Auditor

10.2 To complete Annual Return Sections 1 (Governance Statement) and 2 (Accounts)

## 11 Correspondence & Consultations

To note correspondence list ([attached](#)) and agree any responses.

## 12 Dates of next meetings

Annual Parish Meeting and Annual Parish Council Meeting Wednesday 25<sup>th</sup> May at 7.30pm