TEBAY PARISH COUNCIL

*Chair – Mr. A. Todd, Honeypot House, Gaisgill*

*Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme*

*Email –* *clerk@tebaypc.org.uk*

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**NOTICE OF THE ANNUAL GENERAL MEETING TO BE HELD ON WEDNESDAY 26th AUGUST 2020 AT THE TEBAY SPORTS AND SOCIAL CLUB, CHURCH STREET, TEBAY AT 7.30pm**

**Please note change of venue**

**1. Apologies for Absence**

To receive any apologies for absence

**2. Declarations of Interest and Dispensations**

Members must declare any pecuniary or non-pecuniary interest they may have in any item on this Agenda

**3. Minutes of the Meeting of 24th June 2020**

To approve the Minutes of the above meeting

**4. Chairman’s Report**

To consider business conducted in the last financial year

**5. Election of Chairperson**

To elect a chairperson for the year 2020-2021

**6. Annual Accounts**

Due to the expenditure on the tennis court over the year (all grant funded) the total turnover of the Parish Council for the year exceeds £25,000 and, therefore, an external audit is mandatory. The following documents have to be approved and signed:

6.1 Annual Governance Statement

6.2 The Accounting Statement

Copies of these documents will be circulated.

**7. Finance**

To approve the following accounts for payment:-

M. Longworth – salary for August £140.00

HMPG – PAYE for August 35.00

Cumbria Payroll Services 14.40

North West Arb. – grass cutting 655.00

Cumbria County Council – fee for licence to undertake street works (SID) 410.00

**8. Public Participation**

**9. Reports of District and County Councillors**

**10. Date and Time of Next Meeting**

The next meeting will be held on Wednesday, 30th September 2020 at The Methodist Hall, Tebay at 7.30pm.