**Draft/Minutes of a Meeting held on Wednesday 28th March 2018 at**

**The Methodist Hall, Tebay at 7.30 pm**

Present: Cllrs A. Todd (chair); K. Kelly; S. Hodgson; K. Wharton; J. Nugent; A. Meadowcroft; County Councillor P. Dew and 8 members of the public.

**1. Apologies for Absence**

Apologies were received from Cllr. G. Murphy

**2. Declarations of Interest and Dispensations**

Cllr. S. Hodgson declared a pecuniary interest in item 7 on the Agenda and left the room during the consideration of the same (Grasscutting and Fencing Estimates).

**3. Minutes of the Meeting of 31st January 2018**

The Minutes were signed as a true record of this meeting

**4. Planning**

4.1 Application 18/0138 – 1 Scaur Terrace, Tebay. Alterations to existing garage. No objection

4.2 Application 18/0182. Acel House, Sidings Industrial Estate. Variation of Condition 8 of application 91/0481 relating to the number of permitted vehicle movements allowed per day.

Although the council welcomed the proposed use of Acel House, members of the public expressed strong concerns about the number of proposed vehicle movements due to the unsuitable nature of the public highway.

RESOLVED: The clerk would undertake some research into the history of the site and the access originally proposed, which was thought to be via a private road.

4.3 Councillors considered the refusal by Eden District Council of their application to place advertisements on the roundabout.

RESOLVED: The decision would be appealed.

**5. Highways and Rights of Way**

5.1 Parking

The clerk reported that Network Rail had failed, so far, to respond to the request that highway verge be made available for parking. The matter would be pursued.

5.2 Parking on the Pavements

The clerk would contact the Community Police Officer to see if a letter could be drafted and sent from the Constabulary advising people not to park on the pavements.

5.3 New Footpath Project.

RESOLVED: The council wish to go ahead with the project and the clerk would contact Steve Hastie of the Yorkshire Dales National Park to see how to take matters forward. Enquiries would be made as to possible sources of funding.

**6. Progress Reports**

6.1 The MUGA court and tennis court

No further progress had been made to date.

6.2 The abandoned horsebox.

Ownership of the land on which the horsebox had been abandoned was unknown. The clerk would make enquiries as to the procedure for claiming ownership of the land. The Parish Council had, in the past, mown the grass and cleaned out the ditch on the site.

6.3 Recycling site fence and gate in disrepair.

Estimates had been obtained for repairs (see item 7)

**7. Grasscutting and Fencing Estimates**

(Cllr. S. Hodgson left the room during the consideration of this item)

Cllr A. Todd and the clerk reported that six contractors had been invited to tender for this work, but the only estimates received were from N. W. Aboricultural Services Ltd. These estimates were reviewed by members and considered to be appropriate and would, therefore, be accepted.

**8. Finance**

The following accounts were approved for payment:

CPS – payroll services for February and March £28.80

HMRC – PAYE for February and March 70.00

M. Longworth – salary for February and March 280.00

M. Longworth – postage stamps 6.72

M. Longworth – printer ink 20.98

D. Patterson – cleaning bus shelters 500.00

Lonsdale Settled Estates (rent) 14.35

CALC – shared cost of Data Protection training 35.00

**9. Asset Register and Risk Assessment**

The 2018 Asset Register and Risk Assessment were circulated and approved.

**10. General Data Protection Regulation**

The Clerk reported on impending changes to the law and the steps to be taken to comply with the new Regulation.

**11. Correspondence**

11.1 Two members expressed an interest in attending the proposed training on planning issues to be organised by CALC

11.2 It was decided not to refer any issues to the Scrutiny Panel at Eden District Council.

**12. Public Participation**

12.1 It was noted that two grit bins were missing and County Councillor P. Dew agreed to look into this. Concerns were expressed at the amount of rubbish being dumped at the recycling centre, the number of pot holes in the roads and gullies that needed to be cleaned. Also difficulties were continuing with the water supply to some the properties in Tebay – possibly caused by air in the pipes.

County Councillor P. Dew presented his report (attached to these Minutes) and asked for letters of support to be sent regarding the replacement of the Astroturf at Kirkby Stephen School. He mentioned that a road traffic survey will take place in April/May 2018 to record the volume and speed of traffic on the A685.

**13. Date and Time of Next Meeting**

The next meeting will be on Wednesday 23rd April at 7.30 pm at The Methodist Hall, Tebay.

The meeting closed at 9.20

Signed as a true record …………………………………………….

Dated ………………………………………………………………………..