**TEBAY PARISH COUNCIL**

Chairman – A. Todd, Honeypot House, Gaisgill

Clerk – M. Longworth, Yew Tree Farm, Greenholme

Email – [clerk@tebaypc.org.uk](mailto:clerk@tebaypc.org.uk)

Notice of a Meeting to be held on Wednesday, 25th April 2018 at

The Methodist Hall, Tebay at 7.30pm

A G E N D A

**1. Apologies for Absence**

**2. Declarations of Interest and Dispensations**

To receive declarations from elected and co-opted Members of pecuniary and non-pecuniary interests in respect of any items on this Agenda

**3. Minutes of the Meeting of 28th March 2018**

To approve the Minutes of the above meeting

**4. Planning**

There are no new planning applications to consider

**5. Highways and Rights of Way**

5.1 Parking. Network Rail have been contacted by phone and email about allowing parking along the verge of the highway leading to the industrial estate, but no response has been received.

5.2 Parking on the pavement. Janet Allinson from Cumbria Constabulary has agreed to draft a letter warning people that it is not lawful to park on the pavement, and that this does constitute an obstruction.

5.3 New footpath project. Further details of this have been received from the National Park, and the clerk will update the meeting on the steps that should now to taken to put this in hand.

**6. Progress Reports**

6.1 The MUGA court and the tennis court

6.2 The fence at the recycling centre has been repaired

6.3 Footway Lighting. A contract to take over the footway lighting has not yet been received from Eden District Council as the final wording has yet to be approved by CALC.

**7. Finance**

The clerk will circulate the cash book for information

The following accounts are due for payment:

Cumbria Payroll Services – invoice for April 2018 14.40

HMPG – PAYE for April 35.00

M. Longworth – salary for April 140.00

North West Aboricultural Services Ltd – fencing repairs 656.10

Tebay Methodist Church – hire of hall for the year to March 2018 175.00

CALC – annual subscription 225.00

Zurich Municipal – insurance renewal 411.28

**8. General Data Protection Regulation**

To approve the draft Document Retention Schedule, draft Privacy Notice and draft Policy document

**9. Correspondence**

The clerk has written a letter of support to Kirkby Stephen Community Sport Association with regard to their project to replace the Astroturf

**10. Public Participation**

**11. Date and Time of Next Meeting**

The next meeting will be the Parish Council’s AGM and this will be held on Wednesday, 30th May 2018 at The Methodist Hall, Tebay at 7.30pm

Margaret Longworth

Clerk to Tebay Parish Council