

## **TEBAY PARISH COUNCIL**

Chair – A. Todd, Honeypot House, Gaisgill

Clerk – Mrs. M. Longworth, Yew Tree Farm, Greenholme, Penrith

Email [clerk@tebaypc.org.uk](mailto:clerk@tebaypc.org.uk)

### **Notice of a Meeting to be held on Wednesday, 25<sup>th</sup> October 2017 at The Methodist Hall, Tebay at 7.30pm**

---

#### **A G E N D A**

##### **1. Apologies for Absence**

To receive apologies for absence

##### **2. Declarations of Interest and Dispensations**

To receive declarations of interest by Councillors having a personal or prejudicial interest in any item on this Agenda

##### **3. Minutes of the Meeting of 27<sup>th</sup> September 2017**

To approve the Minutes of the Meeting of 27<sup>th</sup> September 2017

##### **4. Planning**

This Authority's application for planning consent for notice boards on the roundabout has been circulated to interested bodies for comment.

##### **5. Highways**

To consider the following issues:-

1. Obstructions of the highway
2. Speeding
3. Parking

##### **6. Progress Reports**

6.1 To consider estimates for resurfacing the MUGA court

6.2 Proposed play area at Gaisgill

6.3 Additional bin for dog waste

6.4 Trees at North Terrace – the clerk will report on the current position

6.5 Website. The clerk received notification from CALC at the end of September that the website was vulnerable to hacking and was advised to transfer hosting of the site to a firm specialising in site security – SiteGround. This was done and the fee of £39.60 will be reclaimed from the Transparency Fund as a grant.

## **7. Finance**

The external audit has been satisfactorily concluded.

A grant has been received from the Transparency Fund of £450 for a new laptop and printer.

A claim for repayment of VAT has been submitted in the sum of £1612

The following accounts are due for payment:

BDO – external audit	£156.00
North West Arboricultural Services Ltd – grass cutting	624.00
SiteGround – website security	39.60
M. Longworth – salary month 7	140.00
HMRC – PAYE month 7	35.00

(The fee for SiteGround was paid by the clerk as a credit card payment was required)

## **8. Correspondence**

A letter has been received from the Yorkshire Dales National Park Authority concerning the management of “green lanes” and inviting comment on their use.

## **9. Public Participation**

### **10. Date and Time of Next Meeting**

The next meeting will be held on Wednesday 29<sup>th</sup> November 2017 at The Methodist Hall, Tebay at 7.30. The budget for 2018/19 will be considered at this meeting.

Margaret Longworth

Clerk to Tebay Parish Council