

Tebay Parish Council

Minutes of the Ordinary Parish Council meeting held on 28th October 2015 in the Methodist Hall, Tebay at 7.30pm

Present: Cllrs Adrian Todd (Chairman), David Morland, Angela Meadowcroft, Gary Murphy, Kevin Wharton, Keith Kelly, Steven Hodgson (co-opted during meeting); Emma Greenshaw (Clerk)

Members of the public present: none

Apologies for absence

82/15 Apologies were received from County Cllr Libby Bateman

Minutes

83/15 **Resolved** that the Chairman be authorised to sign the minutes of the meeting held on 30th September 2015 as a true record.

Declarations of interest

84/15 Cllr Morland declared a non-pecuniary interest in planning application 15/0862 as the applicant is a family member.

85/15 The Chairman moved and it was **Resolved** that item 6. Planning be moved to the end of the meeting.

Public Participation

86/15 Nothing raised.

Councillor Vacancy & Co-option

87/15 **Resolved** to accept Cllr Cath Allen's letter of resignation and the Clerk to write thanking her for all her hard work and input as a councillor and vice-chairman. Vacancy to be advertised accordingly.

88/15 **Resolved** that Cllr Keith Kelly be elected as Vice-Chairman.

89/15 **Resolved** that Steven Hodgson be co-opted to fill an existing vacancy. Cllr Hodgson signed a Declaration of Acceptance of Office and was asked to complete a Register of Interests within 28 days.

Issues & Projects

90/15 Progress on ongoing issues:

- a) Parish Council website: Cllr Todd confirmed that Jane Dolan as agreed to assist in updating the website. Clerk to contact her.
- b) Builder's rubble in the field behind the doctor's surgery is still there. Cllr Wharton had mentioned it to the owner. Clerk to chase the planning authority.
- c) Roundthwaite viewing point: the Clerk had received advice from EDCs Community Warden advising that signs could be put up but should not refer to the fixed penalty fine. **Resolved** that Cllr Murphy obtain a sign worded 'No litter or fly tipping – Tebay Parish Council'. **Resolved** that a 'no overnight parking' sign also be obtained, similar to Lunes Bridge.
- d) Parking at Old School Tea Room junction: Clerk had spoken to Highways and emailed a map of the area requiring yellow lines. No response received yet. Councillors to note registration numbers of vehicles parked incorrectly and contact the police on 101 or forward to the Clerk.
- e) J38 Services boundary at bus stop: Clerk had written to Westmorland. No response received yet. Cllr Morland to chase.
- f) Cllr Wharton confirmed that the Galloper Park trees are owned by the residents and that it was ok to crown raise them in order for safe grass cutting. **Resolved** to include this in S Hodgson works programme.
- g) Trees on Church Street were discussed; thought to be on adopted highway therefore not Parish Council responsibility. **Resolved** that Cllr Murphy check ownership with Highways Steward.

91/15 The following items were discussed for the 2016-17 budget:

- a) Tennis court re-surfacing
- b) Recycling area – replace back fence and take bushes out; check ownership
- c) Path from recycling centre to steps needs resurfacing with bark chippings if considered worth doing in 2016-17

- d) Replace bench outside tennis court (rolling programme replacing one a year)
- e) Recreation ground: major works may be required if whole site is considered, mainly needed in corner by basketball net. **Resolved** that councillors have a site visit and obtain professional advice before proceeding.
- f) Noticeboards: Cllr Wharton advised that minor repairs to the backs of some noticeboards were needed but not replacement. **Resolved** that Cllr Wharton carry out the repairs this year.
- g) Fence at Old Tebay swings: councillors noted that it was first installed around 17 years ago and, for roadside safety purposes, it had to be a fence that was not easily climbed, hence the height and diamond wire. **Resolved** that quotes be obtained for replacement posts, replace wire fence and installation of wooden rails at base to minimise future damage.
- h) Sponsorship of M6 roundabout planting: Steve Hodgson Tree Services has companies ready to sponsor planting on the roundabout but had not been able to get agreement from the County Council Highways. This would also save the Parish Council the cost of grass cutting. **Resolved** to support the idea of sponsorship for the roundabout and to contact Cllr Libby Bateman for advice.

Cllr Morland left the meeting

Finance

92/15 Noted receipts:

Bank interest (Jun-Sept)	£1.15
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93/15 Noted payment of £50.00 to Steve Lowis for Internal Auditor services.

94/15 **Resolved** to approve payments as follows:

Steven Hodgson Tree Services	£1,518.00
BDO Auditors	£120.00

Annual Audit

95/15 The annual audit had been completed by BDO. **Resolved** that the Annual Return be approved and accepted. **Resolved** that the issues raised in the report - a) a rounding error in the calculations and b) that minute pages should be initialled, be noted and are addressed.

Correspondence & Consultations

96/15 The correspondence register was noted. **Resolved** that apologies be sent for the CALC AGM.

97/15 A table of services for the pilot project for 'Local Service Delivery' was completed and the Clerk to return it to EDC.

98/15 It was noted that an announcement had been made confirming extensions to the Yorkshire Dales and Lake District National Parks. From 1 August 2016 rural areas in the eastern side of Tebay parish will be in the Yorkshire Dales National Park, areas west of the M6 will be in the Lake District National Park and the villages of Tebay and Old Tebay and the M6 corridor will be outside the national parks.

Members Concerns

99/15 Concerns regarding increased on-street parking causing difficulties for drivers.

100/15 Cllr Murphy will be meeting Highways Steward Bob Dows next week to look at any outstanding highway maintenance works.

Planning

101/15 The Council considered application 15/0862 *Replacement of 2no.containers with a timber cabin for purposes of agriculture; Land at Roundthwaite Farm, Roundthwaite, Penrith; Mr C Morland*. The Council noted that this is third similar application submitted (15/0052 & 15/0308) and considered that its previous comments still stand. The Council was aware of concerns regarding commercial activity at the site and an enforcement order in place. **Resolved** that the Council object to the application as the proposals are not in keeping with the area and are too close to a residential dwelling.

Date of next meeting

102/15 Wednesday 25th November 2015 at Tebay Methodist Hall, 7.30pm.

Meeting closed at 9.05pm

Signed JA Todd (Chairman)

Date: 25th November 2015