

Tebay Parish Council
Minutes of the Ordinary Parish Council Meeting held on Wednesday 27th July
2016
in the Methodist Hall, Tebay at 7.30pm

Present: Cllr A Todd (Chairman); Cllr Gary Murphy; Cllr Steve Hodgson; Cllr David Morland; Cllr Becky Wolstenholme; Cllr Angela Meadowcroft; Cllr Kevin Wharton; Emma Greenshaw (Clerk)

Members of the public present: County Councillor Libby Bateman

23/16 Apologies

No apologies were received

24/16 Minutes

Resolved that the Chairman be authorised to sign the minutes of the meeting held on 25th May 2016 as a true record.

25/16 Declarations of Interest & Dispensations

No declarations of interest were made.

26/16 Public Participation

Nothing raised.

27/16 Appointment of Clerk/RFO

Resolved to appoint Kimberley Lawson as Clerk and Responsible Financial Officer. Emma Greenshaw was thanked for her work over the past year.

Planning

28/16 To consider planning applications: (*none at time of issue*)

29/16 **Noted** that the following planning applications have been granted:

16/0032 Change of use of land, siting of 4no holiday chalets, access, car parking and associated works; land to the west of Cross Keys, Mount Pleasant; Inn Collection Ltd

16/0177 & 16/0178 (Listed Buildings consent) Demolition of modern extension to barn attached to Roundthwaite Farmhouse and construction of a single-bedroomed residential annex. Conversion of det. barn to holiday letting unit. Roundthwaite Farm, Mr Pickering

30/16 East View – no progress

Highways

31/16 To update on existing issues:

- a) M6/A685 roundabout sponsored landscaping – Highways has agreed to signs 900x400mm; there should be sufficient sponsors. The planning fee is reduced if the Parish Council applies. The potential to have moveable signs was discussed, to give all sponsors equal chance of being opposite the motorway exit. **Resolved** that the Parish Council will cover the cost of the planning application fee up to a maximum total of £1,560 as a financial contribution to the scheme. **Action:** Cllr Todd to confirm the application fee with Eden District Council.

- b) Parking at Old School Tea Room junction

Highways has confirmed the yellow lines will go into the Consolidation Order in September 2016. The Clerk to write back and confirm that the Parish Council wishes this work to go ahead.

32/16 To note any other highways, streetlighting or flooding issues:

- a) The Gully Sucker has been out this week and covered the whole village.
- b) Some sort of traffic control is needed at the junction from Highfield by the Old People's Home. **Action:** Cllr Murphy to seek advice on a suitable solution from Bob at Highways.

Issues and Projects

33/16 To update progress on existing issues:

- a) J38 services boundary at bus stop – the bus stop has been cleared by Westmorland who will maintain it long term.
- b) Tennis court & MUGA – There has been no progress. **Action:** Cllr Todd to contact the suppliers and meet with Cllrs Murphy and Kelly.
- c) Playground facilities – There is no progress on the “wish list”. Cllr Todd has reported the damage to the equipment to Eden District Council. There was a discussion around devolution of services and whether the Parish Council should take over the playground. **Resolved:** that the Parish Council will continue to support the existing group to fundraise, etc. The Councillors are concerned that the surface presents a safety hazard. **Action:** Cllr Bateman to chase up the “wish list”. Clerk to write to Eden District Council raising the safety concerns: damage to the swing; gate latch inadequate; damage to safety surface.
- d) Drains on Lowther Estate – no progress. **Action:** Cllr Todd to take photos
- e) Damage to Tebay sign entering south end of village – Highways has agreed to renew the signs at both ends of the village.
- f) BT reinstatement – The work has not been finished and there is potential damage to a specimen beech tree in the village. Clerk to ask BT when the work will be completed.

34/16 To consider new issues:

- a) 106 Partnership – Noted that, due to lack of use, the service is being cut to three days a week. **Resolved:** to contribute a further £200 to the 106 Partnership.

35/16 Internal Procedures

Action: Cllr Todd and Clerk to progress the Parish Council's website requirements to meet its obligations

Finance

36/16 **Resolved** that the accounts be approved

37/16 Noted that the receipts are as follows:

Bank Interest Mar-Jun	£1.15
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38/18 **Resolved** to approve payments as follows:

SWH Tree Services	£1,068.00
Clerk's salary (Apr-Jun)	£514.90
Clerk's salary (July)	£158.40
HMRC (PAYE Apr-Jun)	£128.00
HMRC (PAYE July)	£39.60

Cumbria Payroll Services	£14.00
Clerk's expenses	£131.89

39/16 Annual Audit

Noted that the audit was completed and the Annual Return submitted.

40/16 Correspondence & Consultations

The correspondence register was noted.

[Cllr Hodgson left the meeting.]

The Parish Council has received a letter from SWH asking for support as the company is undergoing a VOSA investigation. **Resolved** to write a simple letter of support.

[Cllr Hodgson re-joined the meeting.]

A letter has been received from Tebay First Responders requesting funding. Clerk to request further information, and also enquire about the situation regarding defibrillators in the parish.

41/16 Date of next meeting

Next meeting will be on Wednesday 28th September at 7.30pm; subsequent meetings will be on 30th November, 25th January 2017, 29th March and 31st May 2017.

The meeting closed at 8.35pm.

Kimberley Lawson

Kimberley Lawson
Clerk to the Council

28th July 2016