

# Tebay Parish Council

Clerk: Kimberley Lawson, 3 Low House Farm Barns, Bowscar, Penrith, CA11 9NZ

Telephone: 01768 254080 Email: [tebay.parish@gmail.com](mailto:tebay.parish@gmail.com)

Chairman: Adrian Todd, Honeypot House, Gaisgill

16<sup>th</sup> May 2017

Dear Councillor,

You are summoned to attend the Annual General Meeting of Tebay Parish Council to be held on **Wednesday 24<sup>th</sup> May 2017 in the Methodist Hall, Tebay at 7.30pm.**

Yours sincerely

*Kimberley Lawson*

Kimberley Lawson  
Clerk to the Council

## ANNUAL GENERAL MEETING AGENDA

- 1 To elect a Chairman for the financial year ending 31<sup>st</sup> March 2018
- 2 To receive the Chairman's signed acceptance of office
- 3 To receive apologies for absence
- 4 To authorise the Chairman to amend the minutes of the Ordinary Parish Council Meeting held on Wednesday 29<sup>th</sup> March 2017 to show that apologies were received from Cllr Richardson and then to sign them as a true record
- 5 To receive the Chairman's report of the financial year ending 31<sup>st</sup> March 2017
- 6 Presentation from the 106 Partnership
- 7 Public discussion regarding adoption of Tebay's Playgrounds by the Parish Council
- 8 Any other public questions/comments
- 9 To consider annual subscriptions:
  - 9.1 CALC £180.54
  - 9.2 Yorkshire Dales Society £35
- 10 To consider grant applications:
  - 10.1 106 Bus £500

## TEBAY PARISH COUNCIL AGENDA

- 11 **Apologies**  
To receive and consider apologies for absence.
- 12 **Declarations of Interest & Dispensations**  
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
- 13 **Progress Reports**
  - 13.1 To receive an update progress on existing issues:
    - a) Tennis court & MUGA
    - b) Damage to Tebay sign entering south end of village

- c) YDNP Signage at Gaisgill
- d) Emergency planning & sandbag storage
- e) WWI Centenary Beacon Lighting
- f) Digital Inclusion Event
- g) Drains on Lonsdale Land
- h) Proposed footpath on A685
- i) Car park at North Terrace

**14 Reports from attendance at outside bodies**

**14.1** Yorkshire Dales National Park Parish Forum

**14.2** EDC Electronic Planning Consultation

**15 To receive an update regarding devolution of assets from Eden District Council**

**16 Planning**

**16.1** To note any planning applications

**16.2** To consider creation of a Neighbourhood Plan for Tebay

**16.3** Any other planning matters arising

**17 Highways**

**17.1** To receive progress reports on existing issues:

- a) M6/A685 roundabout sponsored landscaping
- b) Parking at Old School Tea Room junction
- c) Footpath gates
- d) Gully sucker
- e) "No Footpath" sign
- f) Weeds on A685 bridge
- g) Crash barrier on A685 at Grayrigg Hawes
- h) Speeding on A685
- i) Parking on the A685 by the Barnaby Rudge

**17.2** To discuss any other Highways matters arising

**18 Defibrillators**

**18.1** To discuss possible sites in Gaisgill and Roundthwaite

**18.2** To receive an update on defibrillators going into former BT kiosks in Tebay and Old Tebay

**19 Finance**

**19.1** To note receipts:

**19.2** To authorise payments detailed in the schedule (Appendix 7)

**19.3** To receive an update on bank signatories

**20 Internal Procedures**

To consider the following documents for the year (previously circulated):

- a) Standing Orders
- b) Risk Assessment
- c) Financial Regulations
- d) Asset Register

**21 Internal Audit for the Financial Year 2016-2017**

**22 Clerk**

**23 Correspondence & Consultations**

To note correspondence list (attached) and agree any responses.

**23.1** LDNPA call for development sites

**23.2** YDNPA footpath priorities

**24 Dates of next meetings**

Next ordinary meeting will be on Wednesday 26<sup>th</sup> July 2017 at 7.30pm.

*Kimberley Lawson*

Kimberley Lawson  
**Clerk to the Council**

16<sup>th</sup> May 2017