

Tebay Parish Council

Clerk: Kimberley Lawson, 3 Low House Farm Barns, Bowscar, Penrith, CA11 9NZ

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Chairman: Adrian Todd, Honeypot House, Gaisgill

23rd March 2017

PUBLIC NOTICE

You are invited to attend an Ordinary Meeting of Tebay Parish Council to be held on **Wednesday 29th March 2017 in the Methodist Hall, Tebay at 7.30pm.**

Yours sincerely

Kimberley Lawson

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Clerk to the Council

AGENDA

1 Apologies

To receive and consider apologies for absence.

2 Declarations of Interest & Dispensations

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

3 Minutes of the Parish Council Meeting held on 25th January 2017

To authorise the chairman to sign the minutes of the Ordinary Parish Council meeting held on 25th January 2017 as a true record. (previously circulated)

4 Public Participation

To receive questions, comments & suggestions from residents on any matter.

5 To receive information from Suzy Hankin, LDNP authority, regarding the action plan for Rights of Way improvements in the national park extension.

(Documents previously circulated)

6 Progress Reports

6.1 To receive an update progress on existing issues:

- a) Tennis court & MUGA
- b) Playground facilities
- c) Damage to Tebay sign entering south end of village
- d) BT reinstatement
- e) New bench to be placed opposite the Cross Keys public house
- f) YDNP Signage at Gaisgill
- g) Emergency planning & sandbag storage
- h) WWI Centenary Beacon Lighting
- i) Digital Inclusion Event
- j) Street Lighting
- k) Drains on Lonsdale Land
- l) Proposed footpath on A685

7 Reports from attendance at outside bodies

8 To receive a report on the meeting regarding devolution of services from Eden District Council

9 Planning

- 9.1** To note any planning applications
- 9.2** To receive a report on the meeting with Kevin Hutchinson regarding Eden District Council Local Plan
- 9.3** Any other planning matters arising

10 Highways

- 10.1** To receive progress reports on existing issues:
 - a) M6/A685 roundabout sponsored landscaping
 - b) Parking at Old School Tea Room junction
 - c) Footpath gates
 - d) Gully sucker
 - e) "No Footpath" sign
 - f) Weeds on A685 bridge
 - g) Crash barrier on A685 at Grayrigg Hawes
 - h) Speeding on A685
 - i) Parking on the A685 by the Barnaby Rudge
- 10.2** To discuss any other Highways matters arising

11 Defibrillators

- a) To discuss possible sites in Gaisgill and Roundthwaite
- b) To consider the purchase from Community Heartbeat Trust of suitable cabinets for the three defibrillators going into BT kiosks.
- c) To consider the proposal from Community Heartbeat Trust for the installation and management of five defibrillators. (Appendix 1)

12 Internal Procedures

- 12.1** To receive an update regarding the parish council website
- 12.2** To consider the following new policies and procedures:
 - a) Freedom of Information (Appendix 2)
 - b) Data Protection (Appendix 3)
 - c) Health & Safety (Appendix 4)
 - d) Complaints procedure (Appendix 5)
 - e) Grants Policy (Appendix 6)
 - f) Clerk's Contract (Appendix A: Confidential)

13 Finance

- 13.1** To note receipts:
03/03/2017 RN005 Transparency Fund Grant £450.34
- 13.2** To authorise payments detailed in the schedule (Appendix 7)
- 13.3** To receive an update on bank signatories

14 Internal Audit for the Financial Year 2016-2017

- 14.1** To consider the Terms of Reference for the audit (Appendix 8)
- 14.2** To consider the appointment of Michelle Brunskill as the internal auditor

15 Annual Parish Meeting

To discuss and consider options for the Annual Parish Meeting.

16 Correspondence & Consultations

- 16.1** To discuss the Eden Scrutiny Consultation (previously circulated)
- 16.2** To discuss a response on Community Resilience information from ACT (previously circulated)

16.3 To note correspondence list (attached) and agree any responses.

17 Dates of next meetings

Next ordinary meeting and AGM will be on Wednesday 24th May 2017 at 7.30pm.

Kimberley Lawson

Kimberley Lawson
Clerk to the Council

22nd March 2017