

TEBAY PARISH COUNCIL

Clerk: Margaret Longworth, Yew Tree Farm, Greenholme, Penrith CA10 3TA

Tel: 015396 24900; email tebayparish@gmail.com

Chairman: Adrian Todd, Honey Pot House, Gaisgill

20th June 2017

Dear Councillor

You are summoned to attend an Extraordinary General Meeting of Tebay Parish Council to be held on Wednesday 28th June in the Methodist Hall, Tebay at 7.30pm

Yours sincerely,
Margaret Longworth
Clerk to the Council.

TEBAY PARISH COUNCIL Agenda for Extraordinary General Meeting

1. Apologies

To receive and consider apologies for absence

2. Declarations of Interest and Dispensations

To receive declarations by elected and co-opted members of interests in respect of items on the Agenda

3. Finance

Approval of the Annual Governance Statement and Accounting Statement for 2016/17

In order to comply with the rules governing the presentation and publication of the Council's Annual Return, the Annual Governance Statement and the Accounting Statement must be approved by the Council as soon as possible after the Annual General Meeting. Furthermore, these documents must then be made available for public inspection for a period of 30 working days commencing on 2nd July 2017.

This Extraordinary General Meeting has, therefore, been called to ensure that these deadlines can be met and the documents published on the Council's website without delay. Failure to comply with the rules could result in a financial penalty being imposed on the Council.

4. Date of Next Meeting

The next ordinary meeting will be on Wednesday, 26th July at 7.30pm

Margaret Longworth
Clerk to the Council
015396 24900

